

No. KITSW/A-40/Estt/2025/117

Date: 18.02.2025

ORDER

Sub:-Estt. KITSW - Dr. W.Grace Shanthi, Asst. Professor of English, Dept. of M&H-
 Nomination as faculty- in-charge Literary Club, SAC- Orders Issued - Reg.

With reference to the subject cited, Dr. W.Grace Shanthi, Assistant Professor of English, Department of Mathematics & Humanities is nominated as the Faculty-In-Charge for *Literary Club, SAC* of the Institute.

S. No	Incumbent Faculty -in-charge Literary Club, SAC	Incoming Faculty -in-charge Literary Club, SAC
1.	Sri S.Ramesh Assistant Professor, Dept of ME	Dr. W.Grace Shanthi Asst. Professor of English, Dept. of M&H

The term of the faculty-in-charge would be initially for a period of 2 years from the date of taking over charge or until further orders whichever is later.

The contributions made by Sri S.Ramesh, Assistant Professor, Dept. of ME, as Faculty-in-charge Literary Club, SAC are appreciated.

Necessary compliance report regarding charge relinquishment/assumption shall be submitted to the undersigned on or before 24 .02.2025.


PRINCIPAL

To

- 19/2/25
1. Dr. W.Grace Shanthi, Assistant Professor of English, Dept. of M&H, with a request to take charge from Sri S.Ramesh, Assistant Professor, Dept. of ME
 2. Sri S.Ramesh, Assistant Professor, Dept. of ME, with a request to hand over charge to Dr. W.Grace Shanthi, Assistant Professor of English, Dept. of M&H.

Copy to:

1. The Chairman, KITSW
2. Registrar, KITSW
3. Heads of Depts., M&H, ME
4. Dean, SAC
5. AAC members
6. AO
7. Personal File of the faculty concerned
8. WebTeam - To post in faculty noticeboards